

WESTERN FINGER LAKES SOLID WASTE MANAGEMENT AUTHORITY

MINUTES OF AUTHORITY MEETING

MONDAY, August 16, 2010

HELD: **Wayne County Courthouse**
 26 Church Street
 Lyons, New York

<u>Member</u>	<u>Present</u>	<u>Absent</u>
WAYNE COUNTY:		
Gary Borkhuis	X	
Ron Cody		X
Susie Earl	X	
Robert Hutteman		X
Robert Weichbrodt		X
YATES COUNTY		
Patrick Flynn	X	
Robert Multer	X	

CONSULTANTS PRESENT: None

OTHERS PRESENT: Sharon Lilla, Marjorie Torelli, Carol VanEnwyck

Chairperson Earl called the meeting to order at 4:55 p.m.

I. APPROVE AUTHORITY MEETING MINUTES

Resolution #10-25 – Approve May 17, 2010 Meeting Minutes

Mr. Borkhuis moved, Mr. Multer seconded and the Authority unanimously

RESOLVED, that the minutes for the Western Finger Lakes Authority Board meeting of May 17, 2010 be hereby approved as distributed.

II. BILLS AND STATEMENTS

Resolution #10-26 – Bills and Statements

Mr. Multer moved and Mr. Borkhuis seconded, and the Authority unanimously

RESOLVED, that the attached list of bills and statements (invoice register) for services are approved and the Treasurer is authorized to make payment.

III. CHAIRPERSON'S REPORT

There was no Chairperson's report.

IV. TREASURER'S REPORT

The January through July 2010 Revenue and Expense Reports were previously distributed.

V. PUBLIC EDUCATION/PUBLIC RELATIONS REPORT

It was reported to the Board members that there were about 165 cars that came to the electronics collection held in Williamson on August 14, 2010.

VI. RECYCLING COORDINATOR'S REPORT

There was no Recycling Coordinator's report.

VII. OFFICE MANAGER'S REPORT

Resolution #10-27 – Franklin Nardone's Agreement

Mr. Flynn moved, Mr. Borkhuis seconded and the Authority unanimously

RESOLVED, that the Authority accepts Franklin Nardone's proposal to assist the Office Manager in opening the books for 2010, assist in bank reconciliations, and balancing the books and records of all funds for 2010 and assisting with preparation of cash flow analysis and budgetary concerns at a fee of \$30.00/hour plus mileage at \$.50/mile; and be it further

RESOLVED, that the Authority authorizes and directs the Administrator to execute an agreement with Mr. Nardone for the above referenced services at a cost not to exceed \$6,500.

Ms. VanEnwyck reported to the Board members that the Authority is changing payroll companies due to unexpected rate increases by the current payroll company.

VIII. ADMINISTRATOR'S REPORT

Resolution #10-28 – Ratify Actions of Administrator to Purchase Blue Boxes

After discussion, Mr. Multer moved, Mr. Borkhuis seconded and the Authority unanimously approved Resolution #10-28.

WHEREAS, the Authority's blue box supply was completely exhausted; and

WHEREAS, residents would have waited for at least 3 months before new blue boxes could be delivered; and

WHEREAS, to resolve this problem the Administrator authorized the purchase of 1000 blue boxes from Norseman at a cost of \$5.38 per blue box, including plate cost and shipping, to replenish the supply; now therefore be it

RESOLVED, that the Authority ratifies the actions of the Administrator in connection with the purchase of 1000 blue boxes at a total cost of \$5,380; and be it further

RESOLVED, that the cost of the blue boxes will be paid by adjusting the following line items:

Increase:

Fund 21 – Wayne County Curbside - Acct #3051 (Equipment)	\$5,380.00
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TOTAL:	\$5,380.00
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Decrease:

Fund 21 – Wayne County Curbside - Acct #5619 (Temp Driver – Curbside)	\$5,380.00
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TOTAL:	\$5,380.00
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Resolution #10-29 – Ratify Actions of the Chairperson in Connection with the Execution of the Assignment of the Ground Lease Between the Town of Arcadia and Wayne County to the Authority

After discussion, Ms. Earl moved, Mr. Borkhuis seconded and the Authority unanimously approved Resolution #10-29.

WHEREAS, the ground lease between the Town of Arcadia and Wayne County expired on July 20, 2010; and

WHEREAS, the Assignment of the Ground Lease by the County to the Authority also expired on July 20, 2010; and

WHEREAS, the Administrator worked with Wayne County to renew the ground lease, which was effective July 20, 2010; and

WHEREAS, the ground lease was also assigned to the Authority consistent with the historical arrangement between Wayne County and the Authority; and

WHEREAS, the Ground Lease and the Assignment of Lease were reviewed and approved by the Wayne County Attorney, the Attorney for the Town of Arcadia and the Attorney for the Authority; and

WHEREAS, the Chairperson of the Authority executed the Assignment of the Ground Lease on August 4, 2010; now therefore be it

RESOLVED, that the actions of the Chairperson of the Authority in connection with the execution of the Assignment of the Ground Lease by the County to the Authority are hereby ratified.

A discussion was held regarding the tentative 2011 budget. The draft budget is based on the Authority continuing to pick up the curbside recycling. The Yates County contribution will remain the same as 2010, and will include funds for a Household Hazardous Waste collection day.

The Wayne County Board of Supervisors is currently discussing discontinuing the current recycling program and enacting a local law that would require private (trash) haulers to pick up residential recycling. There will be a public hearing in September regarding the local law.

IX. OTHER BUSINESS

With no further business to discuss, the meeting was adjourned. The meeting was adjourned at 5:40 p.m.

Respectively submitted,

Carol E. VanEnwyck
Office Manager

ATT: Bills and Statements